

1. LSCB E-safety Strategy Implementation Group (ESIG)

Aims and Objectives

- 1.1 The LSCB commissioned a task and finish group to report back with an E Safety Strategy and recommendations for future work.**
- 1.2 This links to LSCB Business Plan Key Objectives 2.2; 4.3; 5.3; 5.4; 7.2; 7.3; 7.4; 7.5; 8.1;**
- 1.3 To develop an e-safety mission statement that will inform and support the overall strategy of the LSCB**

Every child and young person will be confident and safe in the digital world. They will be supported and encouraged to develop as responsible 21st century citizens.

Schools and agencies will support and guide families and professionals to ensure that they also effectively contribute to our safer community and recognise their responsibility to present themselves as positive role models.

- 1.4 To develop terms of reference for the E-safety Strategy Group and agree its membership, to identify clear roles, responsibilities and the nature of the accountability that the Strategy Group will have to the LSCB.**

Terms of reference

- To oversee the implementation of the LSCB E Safety strategy for a Bournemouth/Poole-wide approach to promoting the safe use of

Information and Communication Technologies (ICT) (building on the work of Becta)

- To work in partnership to address specific areas of concern, particularly where children and young people may be at risk of harm (including linking with South West Grid for Learning).
- To co-ordinate awareness raising for staff, parents, carers, children and young people.
- To link with the Children's Workforce Development Streams in Bournemouth and Poole re the development and delivery of an education and training programme.
- To provide advice and guidance to colleagues and the community on the Safeguarding aspects of the use of ICT.
- To ensure, through the Pan Dorset Policy and Procedures Group, that E-Safety is part of and embedded in all policies, procedures and practice of agencies and individuals responsible for promoting the welfare, safeguarding and protection of children and young people.

Through the Implementation Plan 2009-11, the work of the E-Safety Strategy Implementation Group is firmly embedded in the work of the LSCB.

- Core Membership – (NB Lynn – can you put job titles in and then remove names – then separate list of membership and contact details)

Strategy Manager – Attendance and Safeguarding (Poole e safety lead) – (Paul Smart)

Safeguarding and Quality and Assurance Service Manager (Bournemouth e safety lead) (Jean Haslett)

Pan Dorset Safe Schools and Communities Manager (Yvonne Surman)

(Anthony Pinnock)

(Ian Finlay)

South West Grid for learning (David Wright)

Participation Workers (to ensure the participation of young people)

Anti Bullying Strategic Leads (Poole is Jan Lever, Bournemouth Jean)

Voluntary Sector

Dorset Police (Jim Beashel)

Co-chaired by Paul Smart and Jean Haslett

ASSOCIATE MEMBERSHIP

Made up of E Safety 'Champions' from all member and partner agencies (see separate list) Will include Media folk

1.5 To identify priority areas of action and associated funding

- E safety strategy implementation group to agree priority actions at first meeting using SWGFL LSCB self assessment tool. PS/YS/JH to update self assessment tool before meeting in May (as part of work plan) LYNN CAN YOU PUT ON AGENDA)

2. Policies, procedures and practices

Objectives

2.1 For each member agency and partner of the LSCB to nominate an e safety champion who will have overall responsibility for ensuring compliance with LSCB e safety strategy and will be an associate member of the e safety sub group

- LSCB executive leads are E Safety champions, can nominate other officers but must ensure sufficient time is allowed in order to carry out E Safety responsibilities

ACTION: draw up a list of all Champions and distribute to all for confirmation

2.2 To ensure, through E Safety Champions, that member agencies and partners of the LSCB, as well as other settings in which children and young people access the internet and other web based technologies, have in place and effectively implement and review policies, procedures and practices that enable all users, including children and young people to use these technologies safely.

- For member agencies and LSCB partners to complete an audit, using self assessment (online safety planner – to go out to all champions) supplied by the ESIG, of their policies, procedures and practices to identify gaps and report to ESIG through their respective E Safety 'champions'.
- JH to take to LSCB executive 25 February and say we are looking to provide training for E Safety Champions and need commitment to this from all on LSCB – need named people and list of who they are representing – will need all services to do online safety planners to bring to training/briefing.

2.3 To clarify procedures and responsibilities for all member agencies and partners of the LCSB use the appropriate reporting mechanism for all e safety concerns and incidents.

- ESIG will devise and distribute (through E Safety Champions) a flow chart and integrated Bournemouth and Poole reporting procedure.

2.4 To clarify roles and responsibilities of adults working with young people and vulnerable adults in all aspects of E Safety from safe working practices and professional codes of conduct

- JH to link with Ron Lock and Jane Ashman to ensure joining up

2.5 To develop an effective media strategy for dealing with all e safety aspects

- Establish current LSCB media strategy and integrate e safety

2.6 To review and update the e-safety strategy and policies through existing pan Dorset policy group

- ESIG to work closely with Dorset (Dorset E Safety lead is a member of ESIG) to ensure parity as far as possible and refer, as appropriate, to the Pan – Dorset policy group.
- ESIG to update relevant policies as part of the review process .- update the E Safety Guidance
- ESIG to draft any policy to be required and recommend for LSCB adoption.

3. Education, training and information

Objectives

- 3.1 To propose and distribute agreed minimum standards for member agencies and partners for E Safety awareness and training in line with National recommendations and policy (Becta, SWGfL, etc)**
 - 3.2 To identify and co-ordinate training and awareness sessions/events for member agencies and partners through E Safety Champions**
 - 3.3 To audit minimum standards through reporting by E Safety Champions in each member agency or service. Frequency to be agreed.**
 - 3.4 To ensure that the E Safety strategy is integrated with existing education and training provision for children and young people e.g. anti-bullying, healthy schools, SEAL.**
- Core group to be created, then done feb 2010

3.5 To promote an e-safety training strategy for members of the children's workforce to raise safeguarding awareness and ensure consistency

- Incorporate e safety into existing Child Protection and safeguarding training

SSCT are doing an hour in Dorset – Jean to contact Mike Henry re ensuring the e safety is delivered

- Link with Pan Dorset training group
- Link in to workforce development strategies

3.6 To develop and coordinate an awareness campaign for key stakeholders (parents and carers, the media and partner agencies) about the opportunities and the threats of the internet and digital technologies.

- Providing a link between National E Safety initiatives and bodies and LSCB partners and member agencies.

4. Infrastructure and technology

Objectives

4.1 To provide E Safety Champions with updated guidance and national standards on filtering and accreditation of software about safe internet provision for them to embed in their agencies' practice

- To ensure and provide a channel of communication to disseminate national standards and accreditation to e safety champions *

4.2 To develop and disseminate good practice information to other providers (such as internet cafes, church groups and voluntary youth groups)

- Integrate to the mapping exercise in 2.2
- To provide self assessment tools to promote good practice.
- Link other providers to 4.1 regarding national standards and accreditation.

4.3 To develop a mechanism that will bring together experts in ICT and related technologies and also practitioners with a statutory duty to safeguard children to consider new and emerging technologies and their trends, and to disseminate good practice as quickly as possible to agencies providing services to children, young people and their families.

- Identify expert resource from within the e safety group who could advise on latest technology and issues.
- Disseminate the expert advice to e safety champions.

5 Inspection and standards

Objectives

5.1 To add a section to the LSCB Compact on e safety

- Draft wording for the compact re e safety and recommend its inclusion *

Proposed additions:

Standard 1, additional bullet point on 1.3 (page 6) to read 'To identify an E Safety Champion within the organisation to be an associate member of the LSCB E Safety Strategy Implementation Group'

Standard 7. Additional numbered point, 7.3 (page 8) to read 'All partner organisations have a clear E Safety Policy that is regularly reviewed and updated by the E Safety Champion, according to National and Local Guidance and

recommendations. This includes regular and appropriate training and updates for staff.'

5.2 To develop an e-safety monitoring dataset, which member agencies will be expected to report on, and which includes policies, practices and procedures, organisational internet safety reporting mechanisms, infrastructure arrangements and training.

- Develop a relevant dataset based on the initial audit in 2.1*

5.3 To ensure that all LSCB partners and member agencies are made aware of all changes to national e safety standards

- E Safety champions to update their agencies regarding standards *

5.4 To develop a mechanism for ensuring the e safety section of the compact is audited

- ESIG members are also members of the LSCB performance and effective practice group

5.5 Ensuring e safety strategy links with various forums for children and young people (participation strategy), to develop a mechanism that collates their views and opinions on the safeguarding practices related to e-safety.

- ESIG to ensure participation of children and young people through participation workers

6. MEETING FREQUENCY

- The three E Safety reps from Bournemouth, Poole and Dorset will meet monthly to co-ordinate pan-Dorset work

- The proposal is that, once mandated, the group will create a workplan and meeting structure. The group will not meet less than 4 times a year. The core membership will meet regularly with an expectation that associate members will attend if requested

7. QUORUM

Must be 4 members present including one of co-chairs

Paul Smart/Jean Haslett

September 2009